

## **MID-TERM EVALUATION OF DOCTORAL SCHOOL STUDENTS**

At the mid-term of the Doctoral School, the implementation of the individual research plan is subject to a mid-term evaluation.

### **Principles of conducting mid-term evaluation (Based on the Regulations of the Doctoral School)**

1. A doctoral student shall submit to the director of the Doctoral School an interim report on the implementation of the individual research plan, covering the first and second year of training at the Doctoral School, in paper and electronic form, together with the documents listed as attachments in the model report, i.e:
  - a) a list of publications with full bibliographic records, including ISBN, ISSN, DOI (documented in the form of photocopies/scans in electronic form of scientific articles, monographs, chapters in monographs or confirmations from the publishing house of acceptance of publications)
  - b) a list of conferences, poster sessions (documented in the form of information about the conference from the website, confirmation of active participation),
  - c) confirmation of the completion of the internship,
  - d) confirmation of participation in the organization of a scientific conference,
  - e) confirmation of the submission of an application for research funding to an external institution or the number of a grant agreement or portfolio containing publicized artistic activities,
  - f) confirmation of receipt of research funds from the University,
  - g) confirmation of participation in scientific projects,
  - h) description of queries,
  - i) photocopies of documents confirming the acquisition of competencies, e.g., certificate, participation in training/course,
  - j) list of other activities
  - k) a multimedia presentation, including a dissertation plan, discussion of the research problem, research methods.

Paper (soft-bound) and electronic documents (in one PDF file) should be submitted in the layout proposed in the Appendix Layout of Documents.

The medium with the documentation in electronic form shall be returned to the doctoral student, and its copies shall be permanently deleted after the doctoral student obtains a positive result of the mid-term evaluation or after the decision on removal from the list of doctoral students becomes final in case of a negative result of this evaluation.

2. The Doctoral Student Affairs Section shall inform the doctoral student by e-mail of the date and place of the meeting of the committee for the mid-term evaluation of the implementation of the individual research plan.
3. The Commission shall make a mid-term evaluation of the implementation of the individual research plan on the basis of:
  - 1) individual research plan;
  - 2) a mid-term report on the implementation of the individual research plan;
  - 3) interviews with the doctoral student.
4. The doctoral student, as part of the interview, presents a multimedia presentation, including a dissertation plan, a discussion of the research problem, research methods, and answers questions from the committee.
5. **The committee's evaluation shall include:**
  - 1) **the timeliness of the implementation of the plan;**
  - 2) **the status of the dissertation;**
  - 3) **completed research tasks;**
  - 4) **scientific and organizational activity of the doctoral student.**
6. **The Commission shall evaluate each of the above criteria individually, formulating the result of the criterion evaluation as positive or negative.**
7. **The mid-term evaluation ends with a positive or negative result. The evaluation requires justification of the commission.**
8. The Commission shall document the evaluation by drawing up a mid-term evaluation report on the implementation of the individual research plan.
9. After the committee meeting, the minutes are forwarded to the director of the Doctoral School.
10. The evaluation of the commission is final.
11. The results of the mid-term evaluation, together with the reasons, are public.
12. The results of the evaluation are announced by the director of the Doctoral School.
13. The amount of the doctoral stipend (without an increase for having a disability certificate) is:
  - 1) 37% of the professor's salary - up to the month in which the mid-term evaluation was conducted (PLN 2,371.70 gross - about PLN 2,104.65 net);
  - 2) 57% of the professor's salary - after the month in which the mid-term evaluation was conducted (PLN 3,653.70 gross - about PLN 3,242.29 net).